



Bid 09-010, AMENDMENT 3

DATE: July 15, 2009

TO: All Prospective Vendors

FROM: Jody Gamble, Purchasing Director

479/444-01707 – jgamble@co.Washington.ar.us

The following is clarification to questions received concerning the referenced Request for Proposal:

- 1.) Amendment #1 states that members of the evaluation team have seen product demonstrations, please state who the vendors are, what product line and why the specific vendor was chosen? Sungard they were referred by another government entity who thought they might be compatible with our needs. The presentation covered every aspect associated with our request.
- 2.) Is the County able to release a budget range for the project? No, the budget amount has not yet been set, to be determined later during the selection process.
- 3.) Does the County wish to have an itemized line item for travel related expenses in 5.0.7: "Specify all costs by purchase or lease pricing"? Yes
- 4.) Amendment #1 mentions that: Financial Intelligence" is current vendor for the Financial Software system. What vendor/product is currently utilized for Payroll and H/R? Financial Intelligence is utilized by Payroll and "HR Office" is currently used by HR.
- 5.) Has the County released an approximate budget amount? Same as item 2 above.
- 6.) On p.15 Purchasing/Procurement #2, can the County provide more detail on what is meant by "business-to-business vendor communication"? and what is meant by "end-user on-line shopping mall" ? Washington County has no need for it at this time. We used an RFP issued by another county as our template and this was missed when we edited, please disregard.
- 7.) On p.16 Human Resources G. #1, can the County provide more detail on what is meant by "Calculation of averages"? Refers to the calculation of annual benefits payments by the employee, percentages of salary paid by the county on behalf of the employee, average garnishment deductions based on withholding limits, as well as annual salary calculation based on average hours worked by hourly rate of pay.
- 8.) On p. 16 for Accounts Receivable #3, can the County please provide more detail on what is meant by "Payments can be received electronically..."? Is this an online payment option, Lockbox Processing import etc.? This falls under our Treasurer's office duties, and should be removed please see Amendment #2.

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9.) Is the RFP available in a Word.doc? Yes, please send an email request.

10.) On p. 10 Paragraph 5 asks that we submit the Economic Considerations under separate cover. a.) Is the County requesting 11 copies of this as well or one? Please furnish 11 b)Can it be in an electronic form? Yes, In addition to the 11 hard copies.

Amendment #3 is hereby made a part of the proposal to the same extent as though it were originally included therein. Vendors should complete and return a copy of this Amendment with your sealed proposal. Failure to do so may subject bidder to disqualification.

Acknowledge Amendment #3 (2pages)

Printed Name: _____

Signature: _____

Title: _____

Date: _____

Company Name: _____