

**Job Description
Absentee Ballot Canvasser**

Works as a member of a team on days of major elections to open absentee ballots, examine each submission to determine if correct procedures have been followed, create an accounting of number of ballots to be counted, open the ballots in a manner that disassociates the ballots from the senders, and prepare the ballots for counting by stacking them with correctly together in the absentee ballot box. Then, all materials, including the ballots, are brought to the Election Commission offices so that they may be counted later that day.

Job requires attention to detail and working as a team member.

Pay is \$10 per hour.